



**2007 IRF Geneva General Assembly  
Ljubljana, Slovenia**

**Monday, 21 April 2008**

**Minutes**

**1. Opening and Welcome**

Chairman Jean Beauverd welcomed the members of the General Assembly to the meeting. The list of attendance, apologies and proxies is attached at the end of these minutes.

The agenda was approved as submitted.

**2. Approval of the Minutes of the previous meeting (Istanbul, 17 May 2007)**

The minutes were approved unanimously.

**3. Approval of the Minutes of the Geneva Board Meeting (Paris, 19 September 2007)**

The minutes were approved unanimously.

**4. Appointment of Scrutineers**

Tony Pearce and Jean-Claude Roffe were appointed as scrutineers.

**5. Report of the Chairman**

The report of the Chairman is distributed as an integral part of these minutes.

Jean Beauverd stressed some important developments over the last year. The Ambassador programme, as agreed during the last meeting, is now set up. The cohesion between the three IRF offices remains an important topic.

**6. Secretariat Activities Report 2007**

The report of the secretariat is distributed as an integral part of these minutes.

Sibylle Rupprecht highlighted that the restructuring process is now settled. The financial control has much improved, though care still needs to be taken to keep it that way. The staff of the Geneva secretariat was thanked for their hard work over the last year.

Both, the report of the chairman and the secretariat were approved unanimously.

**7. Activities Report Road Safety (chair Jean Lalo)**

The activities report on Road Safety is distributed as an integral part of these minutes.

Maria Novikov presented the activities of the newly set up Working Group on Road Safety, which has 10 members and is being chaired by Jean Lalo from SOMARO. The next meeting is scheduled for 15 September 2008 and its focus will be the development of a training course for high level decision makers in emerging economies. Furthermore, within the frame of its collaboration in the WHO Road Safety Group, IRF cooperates with PIARC, FIA Foundation and iRAP to develop a manual on Safe Road Infrastructure which will be presented during a meeting of international banks in the beginning of July. She also explained the IRF involvement in the various working parties at the UNECE.

**8. Activities Report Environment (chair Dimitris Mandalozis)**



Susanna Zammataro outlined the work of the environment working group. She called for contributions to an IRF publication on Best Industry Practices on Environment, a publication foreseen to be released before the 2<sup>nd</sup> Conference on Roads and the Environment. This conference will take place on 10 and 11 November 2008 in Geneva, Switzerland. She also briefly explained the advancement of the IRF Greenhouse Gas Calculator.

## **9. Activities Report of PPP Working Group** (chair Michel Demarre)

The activities report of the PPP Working Group is distributed as an integral part of these minutes. Michel Demarre, chairman of the Working Group, thanked the secretariat staff for the successful IRF seminar on Hybrid PPPs, held in Bucharest, Romania, in February this year. Furthermore, he thanked people for submitting contributions to the discussion paper on Long Term Performance Based Contracts, which will be published end of June. He also stressed the importance of the development of the PPP knowledge centre, which now has priority. As a next task, the working group on PPP has decided to look into the urban tolling in all its form.

## **10. Financial Report by the Treasurer**

Jerome Munro Lafon read out the auditor report of the financial closing of 2007. He explained the income and expenditure statement, stating that the income of the Istanbul conference was lower than expected. On the expense side, the programme expenses were adapted and also fell short of expectation. All in all, a modest profit of around 7000 € has been realized. The General Assembly applauded this achievement and congratulated Sibylle Rupprecht.

The accounts as audited and submitted were approved unanimously.

## **11. Budget 2008**

Jerome Munro Lafon presented the budget for 2008, stressing that the recommendation to use conservative estimates has been taken into account. The budget for 2008 was approved as presented.

Jerome Munro Lafon expressed the wish to resign from his Treasurer duties. The Chairman thanked him for his efforts. As a new Treasurer Alexander Swarovski was nominated and accepted by the General Assembly.

## **12. Ambassador Programme**

Jean Beauverd introduced the Ambassador concept in details. The programme has been set up now and the first candidates are submitted for approval. The General Assembly approved the nominated ambassadors.

## **13. Activities 2008**

The presentation of the Activities 2008 is distributed as an integral part of these minutes. Sibylle Rupprecht stated that the next edition of the IRF Bulletin will be released in autumn and members are invited to submit topics for it. With Caroline Visser having arrived, the secretariat will look into ways to get more involved in Intelligent Transport Systems. Furthermore, the conference on Mobility and Road Safety, held in New Delhi beginning of October and the conference on Roads and the Environment, held in Geneva beginning of November, was announced and members were called upon to get involved.

Sibylle Rupprecht also said that with qualified staff, the secretariat could offer its services as consultants. The daily rate was Euro 400.--. Kiran Kapila suggested to lower the fee for consultancy services to 300€ a day. Tony Pearce suggested offering discounts for international organizations such as UNECE. Jerome Munro Lafon expressed the concern to find a careful balance between externally funded consultancy services and keeping an independent position as the IRF. He had doubts on long



term secondments by IRF staff, which Sibylle Rupprecht responded are not foreseen. Jean Beauverd concluded the discussion by stating that IRF consultancy services are for the members and should not work against them.

**14. 60 Years IRF**

To celebrate IRF's 60 year anniversary, a movie has been developed and was shown to the General Assembly. The movie was highly appreciated. The secretariat will look into ways to distribute the DVD at low costs to the members.

**15. Future perspectives**

The presentation on future perspectives is distributed as an integral part of these minutes. Jean Beauverd stressed the most important issues for the coming years. The IRF should endeavour to become more local which should happen through the Ambassador programme. Reinforcing IRF's position would also go through the alignment of the three IRF Programme Centres. Services offered by the different PCs should be coordinated and IRF should act as one body. A Declaration of Intent will be set up defining the basics and intended to strengthen the cooperation between the PCs. In order to move down this path, administrative adaptations will be needed, such as revision of the statutes, policies and procedures, elaboration of MoU's and declaration of intents.

Several members expressed their strong support for aligning the three IRF offices. The IRF should speak with one voice and it should be clear for people where to go. Tony Pearce volunteered to be involved in revising the Statutes.

The future perspectives were supported by the General Assembly.

**16. Election & re-elections Board Members (list attached)**

The nominated Board Members were all approved.

**17. Election & re-elections Executive Committee Members (list attached)**

The nominated Executive Committee Members were all approved.

**18. World Road Meeting 2009**

Sibylle Rupprecht presented the World Road Meeting, which is scheduled to be held on 2 - 6 June 2009 in Lisbon, Portugal. The World Meeting is an important and large scale event and members are invited to help promoting, to sponsor, to exhibit and to raise as much attendance as possible.

A short discussion was raised on the concern that people might get weary of big events like this. The World Road Meeting is foreseen to have more interactive sessions. The IRF Bucharest seminar (held on 4 and 5 February on Hybrid PPPs) was referred to as a good example.

Furthermore, Sibylle Rupprecht explained the relationship with PIARC. PIARC and the IRF have a gentlemen agreement to promote each others world congresses and have joint sessions. Richard Harris commented that PIARC has recently established a Task Force on Intelligent Vehicles and proposed to have an executive session during IRF's World Meeting. The proposal will be taken forward to the organizing committee.

**19. Any other business**

Tony Pearce expressed his thanks to the secretariat for the inputs and contributions to a study tour organized for high level public sector delegates from Central Asia. The feedback from the participants



has been very positive. It was suggested that the IRF adopts the study tour concept as an additional service to be offered to its members.

**20. Date & venue of next meeting**

The date and venue for the next meeting of the Board of Directors meeting is Tuesday 11 November 2008 in Geneva, Switzerland, in the afternoon. This meeting will follow the closing ceremony of the 2<sup>nd</sup> Geneva Conference on Roads and the Environment.

**21. Adjournment**

Jean Beauverd thanked the delegates for their attendance and their continued support of the IRF. The meeting was adjourned.

*Caroline Visser  
April 2008*

# INTERNATIONAL ROAD FEDERATION (IRF)

FEDERATION ROUTIERE INTERNATIONALE

[www.irfnet.org](http://www.irfnet.org)



## 2008 IRF GPC General Assembly, 21 April 2008

### List of Attendance

#### Present

Name	Country	Company
Allam, Samir	Egypt	Hassan Allam Sons
Beauverd, Jean	Switzerland	Colas Suisse SA
Benquet, Alain	France	Colas SA
Cham, Claude	France	URF
Démarre, Michel	France	FNTP
Erdem, Yürücel	Turkey	Turkish Road Association
Guillermond, Roland	Switzerland	Caterpillar
Fazarinc, Polona	Slovenia	DDC Consulting
Harris, Richard	United Kingdom	WSP Group
Heeremans, Remco	Netherlands	Bouwend Nederland
Kapila, Kiran K.	India	ICT
Leperq, Patrick	France	Michelin
Nordengen, Paul	South Africa	SA Road Federation
Novikov, Maria	Switzerland	IRF
Pearce, Anthony	United Kingdom	IRF Honorary Director General
Rahja, Jaako	Finland	Finnish Road Association
Roffe, Jean-Claude	France	Colas SA
Rupprecht, Sibylle	Switzerland	IRF
Stanciu, Michael	Romania	Search Corporation
Swarovski, Alexander	Austria	Swarco
Gazarolli, Helena	Slovenia	DDC Consulting
Visser, Caroline	Switzerland	IRF
Zammataro, Susanna	Switzerland	IRF

#### Proxies

Name	Country	Company	Proxy entrusted to:
Al Mogbel, Abdullah	Saudi Arabia	Ministry of Transport	Jean Beauverd
Marek, Rolla	Poland	General Directorate for National Roads and Motorways	Jerome Munro Lafon
Bernhard, Michael	Switzerland	Honorary Life Member	Jean Beauverd
Sakki, Maria	Greece	Greek Road Federation	Jean Beauverd
Dupont, Alain	France	Colas SA	Alain Benquet
Winghart, Jean Antoine	France	ASFA	Jean Beauverd

#### Apologies

Name	Country	Company
Koller, Hans	Switzerland	Strasseschweiz
Nuyttens, Rik	Belgium	3M
Lalo, Jean	France	Somaro
Mandalozis, Dimitris	Greece	Attikes Tollways
Czako, Joseph	Austria	Kapsch